

Merri-bek Arts Projects Grant 2027 - Application Form

Form Preview

Important Information

* indicates a required field

Merri-bek Arts Projects Grant 2027

Merri-bek City Council is proud to support a thriving arts community. The Arts Projects Grant enables artists, groups and organisations to develop and deliver innovative projects that benefit the wider Merri-bek community and strengthen the municipality's reputation as a leading centre for the arts.

Arts projects can include the development or presentation of creative outcomes across all art forms.

Objectives:

- **Sustainable Practice** To empower local artists, groups and organisations to thrive and sustain their creative practice.
- **Impact & Cultural Participation** To support and encourage artist-led creative projects that foster cultural enrichment and participation in Merri-bek.
- **Artistic Merit** To support local artists, groups and organisations to explore new ideas and bring bold, innovative projects to life.

Grant Categories:

- Individual Artists (up to \$6,000)
- Arts Organisations (up to \$12,000)

Funding Preferences:

- Applications from First Peoples (Aboriginal and Torres Strait Islander) artists, groups and organisations.
- Alignment with Merri-bek Human Rights Priority Groups

Merri-bek Human Rights Policy Priority groups:

- First Peoples (Aboriginal and Torres Strait Islander Communities)
- People with Disability
- LGBTIQ+ Communities
- Migrant, Refugee and Faith Communities
- Women, Girls and Gender Diverse Communities

Application close 11.59pm Wednesday 2 September.

Before completing this application, applicants are required to:

- Read the [Grant Guidelines](#)
- Please see the SmartyGrants Help Guide for Applicants, which can be found [here](#).

You can save, close and return to your application at any time prior to submission. Once an application has been submitted a confirmation email will be sent to you which includes a pdf copy of the application for your records.

After submission, no changes can be made without assistance from the Arts Merri-bek team.

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If you have questions or need assistance to complete your application, please contact Jess Ibacache, Arts Development Officer on 9240 2486 or email artsgrants@Merri-Bek.vic.gov.au

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☐ Yes, I have read the Merri-bek Arts Projects Grant 2027 Guidelines

*

☐ Yes, my practice or organisation's primary purpose is in the creative sector

Are you a Merri-bek based artist or arts organisation?

☐ Yes

Applicant Contact Details

* indicates a required field

Project Title *

Applicant details

☐ Individual ☐ Organisation
Organisation Name

Title First Name Last Name

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Applicant name: *

The main contact person for the grant

Email *

Must be an email address.

Phone Number *

Must be an Australian phone number.

Artist (or) Arts organisation Address (Must be a Merri-bek-based residential or business address) *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

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Which Merri-bek suburb will your project take place in? Select one.

- ☐ Brunswick
- ☐ Brunswick East
- ☐ Coburg
- ☐ Coburg North
- ☐ Glenroy
- ☐ Fawkner
- ☐ Pascoe Vale
- ☐ Pascoe Vale South
- ☐ Hadfield
- ☐ Oak Park
- ☐ Gowanbrae
- ☐ All across Merri-bek

Do you or your organisation identify as any of the following: *

- ☐ First Peoples (Aboriginal and Torres Strait Islander Communities)
- ☐ People with Disability
- ☐ LGBTIQ+ Communities
- ☐ Migrant, Refugee and Faith Communities
- ☐ Women, Girls and Gender Diverse Communities
- ☐ None of the above

You are able to select more than one box

Does your project contain any Indigenous Cultural and Intellectual Property? *If so, please provide evidence below

- ☐ Yes
- ☐ No

Please attach evidence of your proposed activities, consultation or engagement with First Peoples (e.g. support letters, stakeholder engagement plan)

Attach a file:

Legal and Taxation

* indicates a required field

- Individuals **do not** need to apply through an incorporated auspice body.
- Groups or organisations **must be** incorporated **or** auspiced by an incorporated entity.

Are you applying as an individual artist? *

- ☐ Yes ☐ No
- If YES please provide your ABN and Tax details details below. If NO, please proceed to the next question.

Is your organisation incorporated? *

- ☐ Yes ☐ No

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☐ N/A individual artist

If YES please provide your ABN and Tax details details below. If NO, please proceed to the next question.

If your organisation is not incorporated, have you confirmed your auspice organisation?

☐ Yes

☐ No

If YES please provide their ABN and Tax details details below. If NO, please proceed to the next question.

If you haven't confirmed your Auspice organisation please provide us with some details on how far along you are in the process. Have you started the conversation? Who have you spoken to?

ABN and Tax status of the applicant or auspice organisation *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

ABN

Entity Name

ABN Status

Entity Type

Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

ACNC Registration

Tax Concessions

Main Business Location

Must be an ABN

Auspice, Finance and Insurance

* indicates a required field

Auspice Organisation Details

If you are applying as an individual, you do not need to complete the section on auspicing

Auspice Organisation Name

Only complete this question if you are using an auspice organisation. If you are using an Auspice organisation but haven't yet confirmed the details, please write 'TBC'.

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Contact Name at Auspice Organisation

First Name

Last Name

Only complete this question if you are using an auspice organisation.

Position

Only complete this question if you are using an auspice organisation.

Email

Only complete this question if you are using an auspice organisation.

Phone Number

Only complete this question if you are using an auspice organisation.

Financial Details

- If you are applying as an individual, the funding will be paid directly into your account.
- If your organisation is incorporated the funding will be paid directly to your organisation.
- If your organisation is not incorporated, the funding will be paid to the auspice organisation.

Please provide relevant details below.

Is the individual or organisation that will receive the funding registered for GST? *

☐ Yes

☐ No

Account Number *

Must be a number

BSB *

Public Liability Insurance of applicant or auspice

- If you are applying as an individual, you will require public liability insurance if your application is successful
- Incorporated organisations need public liability insurance
- Unincorporated organisations may obtain coverage through their auspicings organisation

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Insurance Company

Please note: you will require public liability insurance if your application is successful

Policy Number

Amount Covered

\$

Must be a dollar amount

Your Project

* indicates a required field

Project Overview

- Individual Artists (up to \$6,000)
- Arts Organisations (up to \$12,000)

Which grant type are you applying for? *

☐ Individual Artists (Up to \$6,000)

☐ Arts Organisations (up to \$12,000)

Total Amount Requested *

\$

Must be a dollar amount and between 1000 and 10000

Project Start Date (after 1 Jan 2027) *

Must be a date.

Project End Date (until 1 Dec 2027) *

Must be a date.

Location of Event / Activity / Project *

Name of facility where the project will occur.

Question 1

Provide a brief description of your practice that includes:

- A short bio and a brief history of your practice

Describe your practice *

Word count:

Must be no more than 300 words.

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Question 2

Provide a brief description of your project that includes:

- **Project concept**
- **Project outcomes**
- **Confirmed artists and collaborators if relevant**

Describe your project *

Word count:

Must be no more than 300 words.

Question 3

Explain how this grant will support your project now and benefit your creative practice or organisation into the future? *

Word count:

Must be no more than 300 words.

Question 4

Explain how you and/or your creative project are connected to the Merri-bek municipality.

Responses can include:

- **Key target audiences**
- **Accessibility methods and removal of participation barriers**
- **Details of partnerships and collaborations if relevant.**

*

Word count:

Must be no more than 300 words.

Video /Audio application

If you prefer, you can record and upload a short video or audio file of you describing your proposal here:

Please organise your response in 4 parts

1. Describe your proposal (1-2 minutes)

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2. How your project meets the Merri-bek Arts Projects Grant objectives: (1-2 minutes)
3. What is the impact of your proposal (1-2 minutes)
4. Description of the project team (1-2 minutes)

Upload your file here

Attach a file:

All applicants are asked for a link to their online work in later sections of this form

Budget

* indicates a required field

Please submit a full project budget using the SmartyGrants template provided.

For your budget to be accepted as part of your application it must:

- Be realistic and balanced (income and expenditure must balance)
- Show other income sources (volunteer hours, other grants, ticket income)
- Include artist fees.

Income	\$	Expenditure	\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

Other sources of funding or income

Please indicate other sources of income. This can include other grants, ticket sales, and in-kind support.

In-kind support refers to any non-cash support that covers some costs.

You need additional sources of income to be eligible for this grant. List other sources of

- ☐ In-kind support (volunteer labour, catering, venue etc)
- ☐ Ticketing revenue
- ☐ Other grants and/or sponsorship
- ☐ Other:

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income in additional to the Merri-bek Arts Projects Grant. *

Have you previously received a Merri-bek Council Grant? *

- ☐ Yes
☐ No

If so, has your previous Merri-bek Council Grant been acquitted?

- ☐ Yes
☐ No

Support Documents

*** indicates a required field**

Letters of Support

Please submit a maximum of three (3) letters of support from partner organisations, community groups, artists or anyone else who supports your proposal.

Letters of Support *

Attach a file:

NOTE: Please upload up to 3 letters of support as a single PDF document.

Public Liability

Current Public Liability Certificate (or a quote for a new policy).

Certificate of Current Public Liability Insurance *

Attach a file:

NOTE: If you are applying as an Auspiced Organisation, these documents will need to be obtained from your Auspicing Organisation.

Relevant website/social media

Website *

Please include a website relevant to you or the work of your organisation

Social media

Please include any social media pages relevant to your work

Additional Documents

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Please attach additional documents here. These may include: artists' CVs, images, detailed budget, detailed proposal notes, storyboards etc. Contact the Arts Development Officer if you are unsure what support material is required.

Additional Documents

Attach a file:

Additional Documents

Attach a file:

Additional documents

Attach a file:

Child Safe Policy

If your project/program will engage children as either participants or audience members you will be required to demonstrate that you are complying with the Child Safe Standards by uploading a copy of your organisation's Child Safe Policy or Statement of Commitment to Child Safety.

You can read about Merri-Bek City Council Child Safety policy here: [Introduction to Child Safety \(merri-bek.vic.gov.au\)](https://merri-bek.vic.gov.au)

Contact the Arts Development Officer to discuss your project if you are unsure what support material is required.

Does your proposal involve children as participants or audience members?

- ☐ Yes
☐ No

If your project/program will engage children as either participants or audience members you will be required to demonstrate that you are complying with the Child Safe Standards by uploading a copy of your organisation's Child Safe Policy or Statement of Commitment to Child Safety.

Child Safe Policy or Commitment Statement

Attach a file:

Declaration and Privacy Statement

* indicates a required field

I state that the information provided in this application is true and correct. I also declare that this form has been submitted with the full support of the applicant group / organisation and I understand that making any false statements can lead to Council rejecting the application

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and pursuing other penalties available under law. I understand that this is an application only and may not necessarily result in funding approval.

Council is committed to protecting the privacy of personal information it holds. Any personal information collected is used for the purpose of administering Council's grants programs, including an assessment of whether the applicant is eligible for funding, subsequent evaluation of a funded activity, and the auditing of grant funds (which may be undertaken by or on behalf of Council or any government inspection agency). It may also be used and disclosed as required or permitted by law. You may access your personal information by contacting Council's privacy officer.

I consent to my contact details being added to the Arts Merri-Bek mailing list *

- ☐ Yes
- ☐ No
- ☐ I am already on the list, thank you

Primary Contact *

First Name

Last Name

Organisation (if applicable)

Position in Organisation

Before submitting your application

Please review your application carefully before submitting it. Once an application is submitted it cannot be changed.

Applications are not submitted until you hit the submit button on the final page of the application.

If you have missed a required field, you will be notified once you hit the submit button on the final page of the application.

If you do not receive a confirmation email, your application was not received. Please check that all the required questions have been answered before attempting to submit again.

Once your application is submitted, you can return to <https://merri-bek.smartygrants.com.au/> at any time to

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view it and a PDF version will be emailed to you with the confirmation email.